



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL & REGULAR MEETINGS
March 19, 2009

CALL SPECIAL MEETING TO ORDER: The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Lohman at 6:38 p.m.

ROLL CALL: Directors: President Ric Lohman, Vice President Ron Fenech, Secretary Gael Erickson (arrived late), Treasurer Matthew Clark, and Board Member Leonard Woren.

Staff: General Manager Chuck Duffy, District Administrator Delia Comito, and District Counsel Jonathan Wittwer.

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. **Consideration of status of Seacoast Franchise Fees and Audited Financial Reports and any evidence of compliance with Franchise Agreement presented by Seacoast and Board of Directors determination as to status of Seacoast compliance and Direction to Staff as to future action(s) to assure compliance with Franchise Agreement.**

ACTION: Director Woren moved to continue this item until the next meeting because the General Manager of Seacoast Disposal could not attend this meeting. (Woren/Clark). Approved 4-0.

Secretary Gael Erickson arrived at this point in the meeting.

ADJOURN TO CLOSED SESSION

1. **Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**
Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.
2. **Conference with Legal Counsel – Possible initiation of litigation pursuant to subdivision (c) of Section 54956.9: (one potential case).**
3. **Conference with Legal Counsel – Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (one potential case).**

4. Conference with Labor Negotiator Chuck Duffy and Board of Directors (Government Code Section 54957.6).

Agency designated representative: Chuck Duffy

Unrepresented employee: District Administrator.

5. Conference with Labor Negotiator Chuck Duffy and Board of Directors (Government Code Section 54957.6).

Agency designated representative: Chuck Duffy

Unrepresented employee: Administrative Assistant.

RECONVENE TO OPEN SESSION

There was no reportable action from Closed Session.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned to the end of the Regular Meeting.

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:50 p.m.

GENERAL PUBLIC PARTICIPATION

Director Erickson commended the Montara Water and Sanitary District for being honored with the Silicon Valley Water Conservation Award. Director Woren announced the upcoming Special Item Recycling Drop-Off Day sponsored by the District.

ACTION AGENDA

1. Consideration of Waiver Application: Tom Carey for McDonald Trust, APN: 048-013-620, Coronado Ave., Miramar, 4,400 sq. ft. parcel, zoned R-1/S-9 (10,000 sq. ft. minimum), Proposed Single-Family Dwelling.

District Counsel Wittwer explained the special circumstances regarding the timing of Mr. Carey's Variance application and the California Supreme Court's recent decision in the *Witt Home Ranch, Inc. v. County of Sonoma* case, regarding the 1915 Subdivision Map Act. All four required findings for a waiver to be granted were met.

ACTION: Director Woren moved to approve the attached Resolution for Waiver Request, which includes approving the findings contained therein and the Conditions of Waiver Approval set forth therein. (Woren/Erickson). Approved 5-0.

2. GSD Asset Management Information System Presentation by Kennedy Jenks Engineering Consultants.

Les Chau and Mario Osorio from Kennedy/Jenks Consultants provided a live presentation of the District's newly completed web based geographical information system, and answered questions from members of the Board.

3. Consideration of Mutt Mitt Dispenser Installation and Maintenance Program for Surfer's Beach, Quarry Park and Other Areas within the District.

ACTION: Director Woren moved to approve the mutt mitt dispenser program for expenditures up to \$4,000. (Woren/Erickson). Approved 5-0.

4. Consideration of District Staff Salary Resolution.

ACTION: Director Clark moved to approve the Salary Resolution with the District Administrator's annual salary at \$63,700, and the Administrative Assistant's hourly rate at \$19.25. Both increases are effective as of April 1, 2009. (Clark/Erickson). Approved 5-0.

CONSENT AGENDA

5. Approval of Regular Meeting minutes for February 19, 2009.

6. Approval of March 2009 warrants totaling \$144,647.00 (Checks 3370-3402).

7. Approval of Assessment District distribution #9-08/09 for \$1,340.52.

8. Approval of February 2009 Financial Statements.

ACTION: Director Woren moved to approve the Consent Agenda. (Woren/Fenech). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

9. Sewer Authority Mid-Coastside.

President Lohman reported that the SAM board and staff held discussions with CCWD concerning the recycled water project.

10. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

11. Attorney's Report.

12. Treasurer's Report.

13. General Manager's Report.

14. Administrator's Report.

15. Engineer's Report.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:40 p.m.

RECONVENE SPECIAL MEETING

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).

Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

The Board took no reportable action in Closed Session.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned at 9:59 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Gael Erickson, Secretary

Date Approved: April 23, 2009